

Health and Safety at Work Policy Statement

There are statutory duties and obligations placed both on employers and employees, by the Health and Safety at Work Act 1974, and subsequent Health & Safety Legislation. It is our Policy to enable, so far as it is reasonably practical, these responsibilities to be carried out at all levels within our Organisation, and to ensure that all practicable steps are taken to ensure the Health, Safety and Welfare, of all employees and visitors to any premises under our control.

Brother UK Ltd will in particular, so far as is reasonably practicable ensure that: -

The provision and maintenance of any plant equipment and systems of work are without risks to health.

There are arrangements in place, for ensuring safety and absence of risk to health, in connection with the use, handling, storage and transport of any articles, or substances, for use at work.

Any information, instruction, training or supervision is provided as is necessary to ensure the Health and Safety at Work of all employees, and risk assessments will be conducted and reviewed as appropriate.

Any premises, place of work, or operations under our control, will be maintained in a condition that is safe and without risk to health, not only to our employees, but also sub-contractors, visitors or any persons who may be affected. Any means of access to or exit from, such areas will also be safe and without risk to health.

The provision and maintenance of a working environment for all employees that is safe and without risk to health and is adequate in regard to facilities and arrangements for their welfare at work.

The organisation's Health and Safety Policy Statement will be reviewed and revised as often as necessary by the Company and will be communicated to all employees.

Matters relating to health and safety shall be subject to consultation with employees, and to facilitate this, a representative committee shall be put in place.

It is the duty of every employee at work: -

To take every reasonable action to ensure the health and safety of both themselves, and of any other persons who may be affected, by their action or omissions at work.

To co-operate with the Organisation so far as is necessary to enable any duty, or requirement, imposed on the Organisation, under the relevant statutory duties, to be performed or complied with.

To report any accidents or incidents, or dangerous occurrences that could cause harm to any other person. This can be via a Supervisor or Manager, a Health & Safety Representative, or via the incident log located in the first aid room.

To ensure that no misuse, either intentionally or recklessly, shall occur to anything provided in the interests of health, safety or welfare to comply with the statutory requirements.

SIGNED BY:	Louise Marshall, Infrastructure and Shared Services Director	DATE:	1 st July 2018
SIGNATURE:	<i>Louise Marshall</i>		